

**NEW ENGLAND COLLEGE**  
**Master of Science Community Mental Health Counseling**  
**AGREEMENT FOR INTERNSHIP**

1. The internship site will provide 700 hours of clinical internship. Minimally, this must include 300 hours of direct client clinical face-to-face contact. The schedule and weekly time commitment may be negotiated between the intern and their internship site. Students must obtain prior approval from NEC if they wish to exceed 25 hrs per week in internship.
2. Interns will receive minimally one hour of weekly, individual supervision. Other supervision modalities such as group may be in addition to this. The supervisor must have a Graduate degree in Counseling or a related field. Supervisors must have at least two years of professional counseling experience, with supervisory experience preferred..
3. Host sites will provide a learning environment that gives the student an opportunity to practice and develop their clinical counseling skills.
4. Host sites will provide interns an opportunity to be involved in other aspects of the agency, such as staff meetings, case presentations, consultations and other procedures.
5. Supervisors will provide constructive feedback regarding the intern's counseling techniques, written documentation, and professional behavior toward staff, colleagues, and clients.
6. Supervisors will provide the College with 2 letters of evaluation. One shall be at the end of the first term of internship, and one shall be at the end of the final term. NEC will provide the documents to site supervisors. There will be a minimum of one internship site visit by the internship seminar instructor. Site supervisors are requested to be in contact with the Internship Instructor immediately should there be any serious concerns regarding the intern's performance in internship placement.
7. No intern should be assigned clients with severe psychological disorders or a history of violent tendencies without one on one supervision and additional support.
8. New England College and the intern will follow the regulations and policies of the Host agency.
9. New England College and the intern will uphold the confidentiality of the agency and clients.
10. Students are required to provide at minimum one videotaped client session per term for review at Internship Seminar. Written Authorizations are to be obtained for informed consent. Tapes will be destroyed in accordance with confidentiality policies.
11. New England College will provide education and consultation through the Internship Seminar and the Curriculum. The Seminar Instructor and Program Director are available to answer questions and clarify concerns.
12. Interns must to purchase their own liability insurance prior to their internships. This insurance may be obtained from the American Counseling Association or the American Mental Health Counseling Assoc.

\_\_\_\_\_Host Agency Representative/Date \_\_\_\_\_Intern/Date