



## New England College School of Graduate and Professional Studies



# Master of Science in Higher Education Administration



The School of Graduate and Professional Studies removes obstacles to educational advancement and opens new pathways for those seeking professional development and personal enrichment. We are New England's leader in quality graduate programs offered through alternative delivery models.

This innovative program combines online learning and classroom instruction and is geared toward people who have or seek careers in higher education.

“The most rewarding aspects of the M.S. in Higher Education Administration program is how immediately and meaningfully the classroom knowledge engages us and translates to my work in higher education. The impact this program has had on my professional life started the first week of classes and has continued to grow and develop over the course of the program.

Our cohort is not waiting until we graduate to use this program as a springboard to the next level of our professions; we are doing it now. I know at least five of us have already either been promoted or accepted new positions in the field that would not have been available to us without the M.S. in Higher Education Administration program.” —Brittany Pye, student in M.S. in Higher Education Administration program

### Program Information

This 40-credit program is designed for students seeking a comprehensive understanding of the theory and practice of higher education administration. Coursework will cover functional areas and issues critical to effective management in college and university settings, including: legal issues, organizational leadership, finance and budgeting, and enrollment and retention. Case studies, applied research, and a capstone project enable students to apply learning immediately to higher education practice and professional development.

#### Sample Courses (all courses are 4 credits, unless noted)

- The American College Student
- Contemporary Issues in Higher Education
- Educational Research and Assessment
- Enrollment and Retention
- Financial Management in Higher Education
- Legal Issues in Higher Education
- Managing People in Colleges and Universities
- Organization and Administration
- Student Affairs Administration
- Special Topics (TBA)
  - Diversity in Higher Education
- Capstone

The coursework provides a strong foundation in the theory and practice of higher education administration. Students are introduced to a broad range of administrative leadership at 2- and 4-year colleges and universities and related non-profits. This program's faculty includes practitioner-scholars from institutions such as The City University of New York, Dartmouth College, New England College, The School of the Art Institute of Chicago, University of Maryland, and Yale University. Graduates pursue careers in academic advising, admissions, fundraising, career placement, financial aid, student affairs and related fields. Courses that are not online meet at the Henniker campus. This program is designed to be completed in one year full-time, or two years part-time.

### Application Requirements

To apply, submit the online NEC Graduate School application ([www.nec.edu](http://www.nec.edu)), a personal statement, official college transcripts and 1 letter of recommendation.\* No GRE or GMAT scores are required.

\*The admissions committee reserves the right to require other admission documents and will inform those applicants of that requirement during the enrollment process.

### Financial Aid Information

For comprehensive information on financial aid for graduate school, visit [www.nec.edu/sgps/financial-services](http://www.nec.edu/sgps/financial-services)

### Admission

For more information contact:  
Dr. Hilton Hallock, Program Director  
[hhallock@nec.edu](mailto:hhallock@nec.edu)

or

Graduate Admission Office  
603.428.2252  
[graduateadmission@nec.edu](mailto:graduateadmission@nec.edu)

