

Applying for Admission to the New England College School of Graduate and Professional Studies

Admission to New England College's graduate programs is selective; however, the College takes into consideration all aspects of the applicant's background and abilities, including professional experience, writing skills, and other accomplishments that are relevant to a particular program of study. Standardized test scores are not required.

Admission to the School of Graduate and Professional Studies is done on a rolling basis, which means that decisions are generally rendered within two weeks of an applicant's file becoming complete.

Application requirements vary for each graduate program, so it is important to check below to verify the materials needed to complete a particular application file.

ALL PROGRAMS REQUIRE THE SUBMISSION OF:

1. Completed and signed application form (you may also apply electronically via the NEC website at www.nec.edu).
2. Application fee of \$35 in check or money order made payable to New England College (in U.S. dollars)
3. Official transcripts of all post-secondary institutions attended.
4. Two letters of recommendation that attest to your professional ability as well as your qualifications for graduate study.

FOR THE M.S. IN MANAGEMENT, M.S. IN MENTAL HEALTH COUNSELING, M.S. IN HUMAN SERVICES, OR MASTER OF EDUCATION PROGRAMS, PLEASE SUBMIT, IN ADDITION TO THE BASIC REQUIREMENTS:

1. Current résumé.
2. Personal statement describing your professional goals and your background and experiences that have led to your decision to pursue a graduate degree.

FOR THE MASTER OF EDUCATION, SCHOOL PRINCIPAL AND CERTIFICATE OF ADVANCED GRADUATE STUDY: SCHOOL SUPERINTENDENT, PLEASE SUBMIT:

1. Three confidential letters of recommendation from persons who can attest to your proficiencies in the required leadership area.

FOR THE MASTER OF FINE ARTS (MFA) IN POETRY PROGRAM, PLEASE SUBMIT, IN ADDITION TO THE BASIC REQUIREMENTS:

1. Typewritten manuscript of 10 pages of recent poetry.

2. Brief (2 to 3 pages) autobiographical/personal essay citing your literary influences, an assessment of your writing in terms of its strengths and weaknesses, your experience with critical evaluation of your work, and what you hope to gain from attending the MFA program in Poetry.
3. Brief (1 to 3 pages) critical essay on a particular poem of your choice other than your own work.
4. List of the ten most influential poetry books you have read in relation to your creative work as a writer.
5. Two letters of recommendation: at least one letter should attest to your creative writing ability as well as your qualifications for graduate study.

SEND ALL APPLICATION MATERIALS TO:

New England College
Graduate Admission
7 Main Street
Henniker, New Hampshire 03242

If you have any questions, please call the Office of Graduate Admissions at **603.428.2252** or email at graduateadmission@nec.edu.

FINANCIAL AID:

If you will be applying for financial aid, please complete the Free Application for Federal Student Aid (FAFSA), which can be obtained from the NEC Student Financial Services Office, or from the FAFSA website at www.fafsa.ed.gov. Students may be eligible for a range of loans available specifically for graduate study and are encouraged to apply. Questions regarding the financial aid process may be directed to the Student Financial Services Office at 603.428.2226.

If you have any questions about the graduate program to which you are applying, feel free to contact the Director of Graduate Admissions or the relevant Program Director. Telephone listings are as follows:

Director of Graduate Admissions 603.428.2906

MFA in Creative Writing, Poetry 1.866.387.6432

Master of Education 603.428.2252

**Master of Science in Mental Health
Counseling/Human Services 603.428.2252**

Master of Science in Management 603.428.2289



School of Graduate and Professional Studies

Office of Graduate Admission
7 Main Street
Henniker, New Hampshire 03242
www.nec.edu

Telephone: 603.428.2252
Fax: 603.428.8123
e-mail: graduateadmission@nec.edu



New England College

School of Graduate and Professional Studies

APPLICATION FOR ADMISSION

New England College

APPLICATION FOR ADMISSION – SCHOOL OF GRADUATE AND PROFESSIONAL STUDIES

1. Name _____
Last First Middle
Former/Maiden Name (if applicable) _____
2. Title: Mr. Ms. Mrs. Dr. Rev. Other (indicate) _____
3. Gender: Male Female
4. Social Security Number _____ Are you a US citizen? Yes No
If no, are you a legal permanent resident in the United States? Yes No
If yes, Alien Registration Number _____
If no, country of birth _____ country of citizenship _____ present type of visa _____
5. Date of birth _____
6. Present mailing address: _____
Number and Street

City State Zip/Postal Code Country

Telephone (include area code) Fax (include area code)
7. Permanent mailing address: _____
Number and Street

City State Zip/Postal Code Country

Telephone (include area code) Fax (include area code)
8. Current employer: _____
Name and address

Current title: _____
Work telephone: (_____) _____ Other telephone: (_____) _____
9. Home Email address: _____ Work Email address: _____
10. Term of intended enrollment: (For all but MFA) Fall 20____ Spring 20____ Other _____
For MFA applicants only: January Residency 20____ July Residency 20____
11. Program: (check one)
 Master of Science in Management Master of Education
 Healthcare Administration Master of Education: Teacher Certification
 Nonprofit Leadership Master of Education: School Principal
 Project Management C.A.G.S.: School Superintendent
 Strategic Leadership Master of Fine Arts in Creative Writing, Poetry
 Master of Science in Mental Health Counseling Bachelor of Science in Healthcare Administration
 Master of Science in Human Services

12. Educational history: (please list, in most recent order, all postsecondary educational institutions attended, and all degrees received)

Institution	Major Field of Study	Dates Attended	Degree(s) earned

13. Relevant workshops, educational/training conferences and seminars recently attended:

14. List any current occupational license, certificate, or registration:

15. List any publications, awards, academic or professional prizes, or grants:

16. List any extracurricular interests, hobbies, or other activities or achievements that would be relevant to your program of study:

17. Have you ever been subject to academic suspension or dismissal? Yes No

If yes, please explain the dates and circumstances: _____

18. Do you intend to apply for financial aid? Yes No

19. References: Please list the names, titles, occupations, addresses, and telephone numbers of those who will be writing letters of recommendation for you.

20. List any members of your immediate family who have attended or who are affiliated with New England College:

21. Race/ethnicity: (optional) _____

22. To which other graduate schools/programs are you applying?

23. How did you first learn of New England College's graduate program?

24. I have answered all required questions on the application accurately to the best of my ability. I understand that it is my responsibility to see that all requirements for admission are completed. I agree, if admitted, to adhere to all rules and regulations prescribed by New England College as they apply to enrolled students.

Applicant's Signature Date

Statement of Non-Discrimination

New England College, in accordance with federal and state laws and regulations, does not discriminate on the basis of race, color, creed, religion, national origin, sexual orientation, sex, age, veteran's status, or disability, in regard to treatment, access to, or employment in its program and activities. In compliance with the Americans with Disabilities Act (ADA), individuals needing accommodation should contact the ADA Compliance Officer.