

**Work-Study Title: Henniker Community School Ambassador**  
**Department: CLP Community Service**  
**Reports to: Eugene Durkee, Director CLP**  
**Student Name:**  
**Length of Employment (check one) Fall \_\_\_\_ Spring \_\_\_\_ Both \_\_\_\_**

<b>Position #: 502F4</b>
<b>Category: Student</b>
<b>Pay rate: \$7.75/hr</b>
<b>Office Use Only</b>
<b>ID:</b>

### **Hours Required**

8:30-2:30 Mon.-Fri.

### **Position Purpose**

Assist teachers and staff in regular classrooms, or the reading room (The reading room is a resource for teachers and students offering a wide range of books, magazines, and other educational literature).

### **Motivations/Interests/Skills Required**

Work study students working at the Henniker Community School must be reliable and consistent, have a love for children, reading, and basic computer skills.

### **Duties & Responsibilities**

- Assist students in reading choices and read aloud with them
- Assist reading room and other staff with organization of materials
- Assist in maintaining a database of materials
- Develop games and other activities to motivate students
- Assist with general classroom management and teaching as needed
- Help in shelving and organizing materials

### **Benefits to Student Employee**

1. Gain skills in instructional techniques, activities development, and leadership experience with elementary students
2. Benefits from working alongside experienced teachers and specialists

## Supervision

The CLP Director and the Off Campus Coordinator will supervise the student in their role as Student Community Service Coordinator.

---

Supervisor's Signature

Date

---

Student's Signature

Date

---

Student Financial Services

Date

## Site Contact

Henniker Community School  
Matthew Colby, Dean of Students  
Matthew.colby@sau24.org  
(603) 428-3476  
15 Western Ave. Henniker, NH 03242