



New England College Department of Campus Safety

Traffic and Parking Regulations



2014-2015

Department of Campus Safety
98 Bridge Street Henniker,
New Hampshire 03242
Phone: 603-428-2323

PURPOSE OF ENFORCMENT

- A. To ensure a safe flow of motor vehicles and pedestrian traffic on campus.
- B. To provide orderly parking for students, employees and guests of New England College.
- C. To ensure emergency access at all times to all buildings and areas on campus.

VEHICLE REGISTRATION

- A. In order to be legally parked at New England College Property, all students', employees', and Guests' vehicles must be registered through the Department of Campus Safety.
- B. All motor vehicles must have a valid state registration and inspection. Any vehicle failing to meet the above requirements will be removed from college property until safe motor vehicle requirements are met.
- C. Guests leaving their vehicles on campus must obtain a temporary parking permit which must be properly displayed on the rear view mirror. Failure to do so shall result in ticketing, tow, or boot. Permits are available through the Department of Campus Safety 24 hours a day.
- D. All vehicles must properly display a New England College current parking decal and/or permit and park in designated areas determined by decal/permit status.
- E. Parking Decal/Permits are valid only through current academic year.
- F. Decal/Permit registration is available through the Lead Dispatcher, at the Department of Campus Safety 8AM to 4PM, M-F.
- G. Parking is limited. As a result, registration is available on a first come first serve basis. Registration information is mailed to the students during the summer through Student Financial Services and is available during academic registration and throughout the academic year at Campus Safety Dispatch located in the Campus Safety Building located on Union Street.
- H. Parking is made available on campus for commuter students. Vehicle registration is available during academic registration and throughout the academic year at Campus Safety Dispatch located in the Campus Safety Building.
- I. A waiting list will be developed if demand exceeds parking availability. As spaces become available, students on the waiting list will be contacted.
- J. Handicapped parking permits are issued through your home state. Please contact the Director of Disability Services for special parking accommodations.

VEHICLE CODE OF CONDUCT

- A. Students, employees, and visitors are expected to comply with New Hampshire Motor Vehicle Laws, New England College Traffic and Parking Regulations, and Safety Officers when operating a motorized vehicle on campus.
- B. Driving, or riding a motorcycle, on walkways, fire lanes, lawns and any other areas not designated as a roadway is prohibited. Off-road vehicles are not allowed on campus.
- C. Fire lane/emergency access use is restricted to emergency vehicles, maintenance vehicles or special use with permission of the Department of Campus Safety.
- D. The maximum speed limit on campus is 10 miles per hour.
- E. Pedestrians shall be allowed to have the right of way at all times.
- F. Reckless operation of a motor vehicle or motorcycle on campus is prohibited. Violators may have their campus parking privileges revoked and the Henniker Police Department may become involved.
- G. Motor vehicle tickets may be issued in person, attached to vehicles, or mailed to the registrant. Students who bring guests on campus will be held accountable for their guests' actions if their guests do not adhere to New England College traffic rules and parking regulations

VACATION PARKING

- A. Parking on campus during vacation periods is not allowed unless special arrangements are made in advance through dispatch.

SNOW REMOVAL

- A. With as much notice as possible, snow removal times will be emailed to every student and also posted throughout the campus after each snowstorm. Registrants must move their vehicles prior to the scheduled snow removal times to a location designated by the snow removal times list. Vehicles remaining in the parking lot at the time of plowing will be ticketed and/or towed at the owners expense.

MOTOR VEHICLE ACCIDENTS

- A. Accidents occurring on campus must be immediately reported to the Department of Campus Safety.
- B. Accidents involving personal injury, or more than \$1000.00 in property damage must also be reported to the Henniker Police Dept.

APPEALS

- A. Ticket appeals must be made within 5 business days of the date the ticket was issued. An appeal consists of a short explanation to validate why you were parked illegally. Tickets can be appealed on the back of the ticket with name, NEC Box #, date of appeal and brought to the Department of Campus Safety.
- B. The Parking Appeals Committee, consisting of students and staff, go over the appeal and make a unanimous decision. Their decision is final.

PAYING FINES

- A. Parking fines must be paid within 5 business days after the ticket was issued or it will be charged to your account. All fines must be paid at Student Financial Services.
- B. All boot fines will be billed to Student Financial Services immediately.
- C. Boot and Tow fines can not be appealed.
- D. Costs associated with disposal of any abandoned vehicles will be billed to the registered owner.
- E. Vehicles towed off campus incur fines (tow and storage fees) directly from the towing company. The towing fee is not set by New England College. The owner of the vehicle is responsible for these charges.

Towing Company used by New England College:

Rainbow Garage
539 Route 103
South Newbury
(603) 938-5100

Directions from New England College to Rainbow garage:

114 north into Bradford.
At intersection 114 and 103 East and West
Take left onto 103 West.
Follow straight through next set of lights approx. 5 miles,
Rainbow Garage will be on your right.



PARKING REGULATIONS

- A. The following shall constitute no parking zones.
 - 1. Campus roads, grassy areas, walkways
 - 2. Parking within 15 feet of any hydrant
 - 3. Fire lanes or fire exits
 - 4. Loading, delivery & service areas
 - 5. All building entrances
 - 6. Non designated parking areas, lots & spaces
 - 7. All “non parking” areas designated by signs, barriers, decal status, regulations or common sense.
- B. Visitors/guests will be directed to the proper parking area upon registering at the Department of Campus Safety dispatch.
- C. Overnight parking is only allowed in designated parking lots. See “Lot Assignments” for further Information
- D. All motorcycles must be removed from campus November 1st until March 1st.

PARKING ASSIGNMENTS

- A. New England College is a “walking campus.” All members of the campus community cannot be guaranteed convenient, easy-access parking. Everyone must park in their designated parking locations as outlined by these regulations and walk to their destination.\
- B. Students, employees and visitors/guests are allowed to park only in designated areas, which are determined by their decal/permit status. Violators are subject to ticket, tow and/or boot.
- C. Misuse of New England College decals/permits will result in disciplinary action and potential loss of parking privileges .

LOT ASSIGNMENTS

(color coordinated)

West LotCommuter, Resident, Overnight
Field House/Commuter Lot.....Commuter
CEI Lot.....Faculty/Staff
Art Annex Lot.....Faculty/Staff
Larter Lot.....Commuter, Faculty/Staff
Tower Lot.....Faculty/Staff
Bridge St Lot.....Faculty/Staff
Quad Lot.....Resident Parking, Overnight
Union Lot.....Resident Parking, Overnight
Lower Union Lot.....Resident Parking, Overnight
Behind Charter Hall.....Resident Parking, Overnight
Side of Charter Hall.....Faculty/Staff, Overnight
River Lot.....Commuter, Resident, Overnight
Behind Lewin House.....Health Center Employee
Gilmore Lot.....Gilmore Employees
Behind West Hall.....Faculty/Staff, Overnight
Arena Lot.....Event Parking Only
Rear of Arena.....Faculty/ Staff

New England College
Campus Parking Map

COMMUTER (Red) :
1. Larter
2. Simon Center
5. Adjacent CEI Lot
6. Field House Lot
7. Preston Lab Lot
12. River Lot

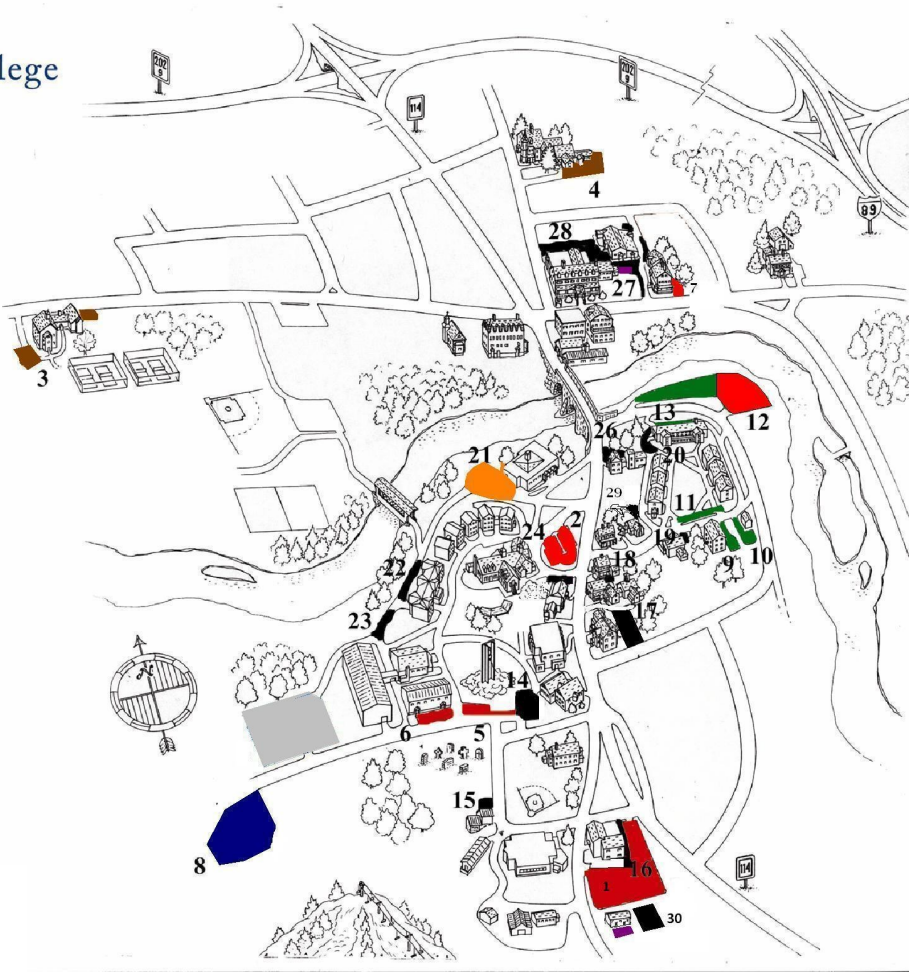
1st YEAR STUDENTS (Blue) :
8. West Lot

QUAD-SIDE (Green) :
9. Union Lot
10. Lower Union Lot
11. Quad Lot
12. River Lot
13. Charter (rear)

FACULTY/STAFF (Black):
14. CEI
15. Art Annex
16. Larter
17. Tower
18. Bridge Street House
19. Health Center
20. Charter (front)
21. Gilmore (employee parking only)
22. West Resident Hall
23. Arena (rear)
24. Simon Center
26. Spaulding
27. Carriage Theatre
28. Administration Building
29. Health Center Employee
30. Currier Alumni Center

Sanborn/Rowe (Gold):
1. Larter
2. Simon Center
3. Rowe
4. Sanborn
5. Adjacent CEI Lot
6. Field House Lot
7. Preston Lab Lot

Alumni/Admissions Visitor Parking (Purple)



Simon Lot.....Commuter, Faculty/Staff
Spaulding Lot.....Faculty/Staff
Administration/Carriage Lot.....Faculty/Staff
Behind Preston lab.....Commuter
Rowe House/Barn Lot.....Resident Parking, Overnight
Sanborn Lot.....Resident Parking, Overnight

- All other lots are no overnight parking.
- All decals must be adhered to the lower left hand corner (driver’s side) of the rear window visible from the outside, or ticketing may result.
- Handicapped spaces are available throughout campus for permitted vehicles only
- Campus Safety has the authority to make exceptions or changes in lot assignments as necessary for campus events, maintenance needs, etc.



OVERNIGHT PARKING

- A. Lots designated as “NO OVERNIGHT PARKING”, must be emptied by 1 AM. Any vehicle parked in such a lot after 1 AM is subject to ticketing. Refer back to “Lot Assignments” for further information

TOWING/BOOTING OF VEHICLES

- A. The Department of Campus Safety has the authority to remove any vehicle from college property and/or boot any vehicle parked on college property that is in violation of any New England College traffic/parking regulations.
- B. Owners of towed/booted vehicles will be responsible for all expenses, associated fines, fees and/or storage.
- C. New England College is not responsible for expenses incurred when a vehicle is towed and/or booted.
- D. New England College reserves the right to enter any vehicle for life safety reasons.
- E. All boot fines will be charged to the student’s account immediately. Failure to pay within 3 business days will result in the vehicle being removed from campus at the owner’s expense.

HABITUAL OFFENDERS

- A. Anyone with 4 or more violations is considered a Habitual Offender. Repeated violations could constitute grounds for banning the vehicle from College property for the duration of the academic year.
- B. Anyone with 5 or more violations will be scheduled to meet with the parking administrator to discuss the issue.

BANNED VEHICLES

- A. Any banned vehicle found on campus will be booted and towed off campus at the owner’s expense.
- B. Failure to comply with this policy may result in further disciplinary action.