NEW ENGLAND COLLEGE:
SUMMER SEMINAR PROGRAM 2015
STUDENT HANDBOOK

Lauren Campiglio, M.Ed.
SUMMER SEMINAR COORDINATOR
Dear Student,

Congratulations on your acceptance into New England College! On behalf of faculty and staff, I would like to welcome you to our 2015 Summer Seminar Program. The goal of this program is to create an innovative learning experience that will provide you with a jump start to the fall semester. During Summer Seminar, you will immediately be immersed in a supportive learning community that will provide you with experiences you will remember for years to come.

This summer, you will think critically, learn about yourself, and work collaboratively with peers and other New England College faculty and staff. In addition to your courses, you will be building community within the residence halls and applying your experiential activities to classroom assignments. You will also have an opportunity to learn helpful skills through our professional tutoring staff and various instructors in and out of the classroom.

As the program coordinator, my goal is for you to find your place at New England College. I am here as a resource for both you and your family, and I look forward to working with you this summer. If you have any questions or concerns, please do not hesitate to contact me.

Thank-you!

Sincerely,

Lauren

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Lauren A. Campiglio, M.Ed.
Summer Seminar Coordinator/ Academic Mentor
New England College
98 Bridge Street, Henniker, NH 03242
LCampiglio@nec.edu
Office: (603) 428.2930
Fax: (603) 428.2234
Summer Seminar and Parent/Guardian Communication:
Through your participation in the Summer Seminar program, our goal is to provide a productive and positive learning experience. In doing so, we recognize that this is a pre-college program in which parents/guardians will be a large part of your transition. While you provide permission for Program Coordinator, and other New England College personnel to speak with your family, our philosophy is to help you gain independence. This independence is gained through learning to work through challenges in a safe and supportive learning community. However, there may be circumstances in which Program Coordinator and other staff members may contact parent/guardians about your progress in the program as necessary. These instances include but are not limited to: violation of College policy, unsatisfactory progress in the Summer Seminar Program, and safety concerns. As a student, you will always be notified of any contact with parent/guardian. Updates on the Summer Seminar experience will also be provided through our Facebook page, and we strongly encourage your communication with family regarding your progress through the program. If your parent should have questions or concerns, they are encouraged to contact:

Lauren A. Campiglio, M.Ed.
Summer Seminar Coordinator and Academic Mentor
New England College, 98 Bridge Street, Henniker NH, 03242
Office: (603) 428.2930 or LCampiglio@nec.edu

Participation:
Through the duration of Summer Seminar your participation is required. The program is designed in a way that absence from class, field trips, or other experiential programs are noted and will negatively impact your experience and grade. In addition to following the syllabus for course(s), participation in nightly tutoring, residential hall programs, Adventure Bound outdoor programming, and other off-campus field trips and events are also required. In the event you must miss an event or experience, you must notify appropriate parties.

Medical and Counseling Services:
In the event you should need medical care while participating in the program, students will be referred to local health care providers listed below. The Summer Seminar Program will also have a licensed Mental Health Counselor on call for the duration of the program.

Counseling Services:
Riverbend Community Mental Health
Emergency Services
278 Pleasant St, Concord, NH 03301
Phone: (603) 226-0817

Medical Care:
Concord Hospital Medical Offices at Horseshoe Pond, Concord, NH 03301
Phone: (603) 230-1200
Concord Hospital Emergency Care
250 Pleasant St, Concord, NH 03301
(603) 225-2711
Housing and Dining:

What should I bring?

- Bedding for a twin bed
- Toiletries
- Clothing and Towels
  - Clothing appropriate for outdoors (also see backpacking checklist)
- Pillows
- Small laundry detergent and other necessary items
- School supplies/books needed for the class
- Computer

Suggested Items

- Portable fan for residence hall room
- Any entertainment electronics you may want
- Snacks and any comfort items

Housing: You are entering a living community made up of other participants in Summer Seminar in addition to student Summer Community Advisors. Because of this, creating a respectful living environment is very important, especially in the shared and common room areas. You will be living in Union Hall, a suite style residence on campus. Each suite consists of several rooms (both doubles and singles) and a bathroom. Each suite also has a separate living area and a community kitchen available to all residents. The community kitchen includes a refrigerator, oven, and microwave.

Keys for Residence Hall/Room: For Union Hall, you will be provided with two numeric codes to enter the residence. The first code will be to get into the building, the second code will be to get into your specific room. Please REMEMBER these codes. See housing agreement for additional and more specific information.

Dining: As part of your enrollment fee, most meals will be provided through Gilmore Dining Hall. In addition, some meals will be provided as part of the overnight trip, and through various on campus programs and off-campus ventures. Meal times will be provided in a final itinerary. It is important that you attend the meal(s) at the provided times. In the event you miss a meal, please see attached list of local restaurants.

Summer Community Advisors: In addition to course instructors, tutors, and Adventure Bound staff, you will also be sharing your residence with two current student leaders known as Summer Community Advisors. These students are helpful resources that will be available to help you navigate your transition in the program. In addition to building community, these students will also help facilitate our programming and are available to work through any challenges you may have.

Campus Safety and Important Emergency Phone Numbers:

New England College Campus Safety
New England College
98 Bridge Street, Henniker, NH 03242
(603)428-2323

Henniker Police Department
340 Western Avenue, Henniker, NH 03242
(603) 428-3213

Off-Campus Trips/Outings:
Student Code of Conduct remains in effect for off-campus field trips, events, and programs. Please note the College handbook for information regarding College policy.

Overnight Hiking Trip & Adventure Bound Activities: Please be sure to note if you have your own hiking supplies on the enrollment form. All outdoor programming trips you will be led by Wilderness First Aid Responder certified New England
College students. The first weekend (July 17th-19th) you will be participating in a two night hiking trip in the White Mountains. Please see suggested and required packing list for trip. Leading up to the trip, you will be participating in team building exercises and a mock camp trips to help prepare you for the overnight. Please see attached basic and suggested packing list for overnight off-campus hiking trip along with health form.

**Day Trips and Hikes:** Two days a week you will be participating in outdoor experiential programming. These programs will consist of using our on campus ropes course, hikes on local mountains and trails, and trips to lakes and the ocean. You will be notified of the specific weekly outdoor trips in advance for adequate planning.

**Need Something? Henniker Has It!**

<table>
<thead>
<tr>
<th>Regular Health &amp; Mental Wellness Needs:</th>
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| **Roger Belson, MD**  
14 Bridge Street  
Henniker, NH 03242  
(603) 428-3443 |
| **Henniker Family Dentistry**  
144 Hall Avenue  
Henniker, NH 03242  
(603) 428-3419  
(603) 428-3319 fax  
hfdental@comcast.net |

<table>
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<tr>
<th>The Essentials:</th>
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| **Edmunds Hardware**  
262 Maple Street, Henniker, NH 03242  
(603) 428-3265 |
| **Henniker Pharmacy**  
4 Bridge Street, Henniker, NH 03242  
(603) 428-3456 |
<table>
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<tr>
<th><strong>Local Eateries:</strong></th>
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| **St. George’s Cafe**  
9 Bridge St, Henniker, NH 03242  
(603) 428-4455 |
| **Daniel’s Restaurant and Pub**  
48 Main St, Henniker, NH 03242  
(603) 428-7621 |
| **Sonny’s Main Street Pizza**  
20 Main St, Henniker, NH 03242 · Henniker  
(603) 428-4444 |
| **Western Ave. Pizza**  
26 Western Ave, Henniker, NH 03257  
(603) 428-8442 |
| **Gin Gin Restaurant**  
3 Main St, Henniker, NH 03242  
(603) 428-3818 |
| **Intervale Farms Pancake House**  
931 Flanders Rd, Henniker, NH 03242  
(603) 428-7196 |
| **Country Spirit Restaurant & Tavern**  
262 Maple Street, Henniker, NH 03242  
(603) 428-7007 |
SUMMER SEMINAR STUDENT HANDBOOK:

Terms and Conditions of Summer Seminar Agreement:
If a student withdraws from Summer Seminar after the first day of class, Monday, July 13th, no refund will be given. I understand that the Summer Seminar Agreement is binding for the duration of July 12th-August 7th. I also understand that College rules and regulations are listed in various publications such as the Student Handbook, the Academic Catalog, and other specific documents, as well as duplicated on various NEC websites. I understand that I am obligated to know and follow these established rules and regulations. Finally, my signature on the enrollment form also provides the Coordinator of Program permission to communicate with parents and/or guardians, faculty, and other staff members about my overall progress in the Summer Seminar Program.

Medical Housing Accommodations
If you need a medical accommodation for your living arrangement, please contact Anna Carlson, Director of Learning Support Services at: (603) 428-2302 or by email at: acarlson@nec.edu.

Rules and Regulations
Due to nature of the program, standards for student conduct will be higher than during the academic year. Students who are found to have violated the Code of Conduct are subject to sanctions including: Probation status and removal from the Summer Seminar Program without refund. Student should expect an immediate removal from the Summer Seminar Program if they are found responsible for any of the following:

- Sexual misconduct
- Sexual harassment
- Dating or domestic violence
- Stalking
- Physical assault
- Harassment
- Disorderly conduct
- Alcohol violations involving high levels of intoxication
- Drug-related violations involving controlled or prescription drugs
- Distribution of alcohol and/or other drugs
- Theft of personal or college property
- Vandalism or damage to personal or college property
- Academic dishonesty
- Hazing
- Weapons possession
- Tampering with fire safety equipment

Violation of college policy during the Summer Seminar Program will be documented in a student’s college conduct file, and will be taken into consideration during the remainder of their time at New England College. Finally, New England College reserves the right to modify the procedures and the substantive provisions of the Code of Student Conduct at any time and for any reason without notice.

TERMS AND CONDITIONS OF THE HOUSING CONTRACT:

1. Eligibility
   a. Only full-time students at New England College may enter into this contract if they are:
      i. Admitted as First Year or Transfer Students at the time of application; or
      ii. Returning Students who are registered full time
   b. Students who are enrolled part-time will be considered for on-campus housing only after all full-time students have been housed.
   c. The College reserves the right to use a student’s disciplinary status as a factor in providing on-campus housing.

2. Duration of Contract
   a. This contract is in effect from Sunday, July 12th through Friday August 8th by 5:00pm.

3. The College Agrees
   a. To provide a space to the student for a period of one academic year exclusive of vacation periods or any other period when the College is officially closed.
   b. To provide residence hall services, including access to the assigned hall and room, commencing on the official Opening Day.
   c. To provide support staff in accordance with College policy.
   d. To provide a reasonable amount of light, heat, hot water, and access to telephone, cable and internet services. Student rooms shall be furnished by the College with a bed, mattress, drawer space, desk, chair, and closet space for each student. These furnishings must remain in the room.

4. The Resident Agrees
   a. To pay all charges and fees specified, to observe all policies and procedures of New England College and the Office of Residence Life and Housing, and to abide by the terms of this contract. Failure to fulfill the terms of this contract may lead to termination of this agreement; removal from College owned or operated housing, and a review of the individual’s status as a student at New England College. If the resident displays behaviors that appear to represent a threat to the resident and/or to the community (i.e. suicidal gestures, drug/alcohol overdose,) the College reserves the right to remove said individual until a determination can be made, through a formal assessment, that the resident no longer presents a threat. In the event of serious concerns about a resident’s health or safety, the College reserves the right to notify the resident’s parents/legal guardians.

5. Assignments
   a. The College does not discriminate in room assignment on the basis of race, color, religion, national origin, physical ability, or sexual orientation.
   b. The College reserves the right to change room assignments for health and safety concerns, repair services, disciplinary reasons, on-going community issues, or a roommate incompatibility that cannot be resolved.
   c. Any initial roommate conflicts with be mediated by a Summer Community Advisor. Roommate changes will be made on a case by case basis.

6. Contract Assignment
   a. This contract may not be transferred to or assigned to any other person. Residents may not sublet any part of the premises.
   b. Contracts are not transferable from one academic year to another.
   c. The College can terminate this contract for failure to comply with any portion of this agreement or for a violation of any College or Residential Life rules and regulations.

7. Liability/Responsibility for Personal Property
   a. The College shall not be liable directly or indirectly for theft, damage, destruction, loss of money, valuables, or other personal property belonging to, or in the custody of, the student for any cause whatsoever, whether such losses occur in the student rooms, storage areas, public areas or hallways.
   b. The student is encouraged to carry personal property insurance.
   c. Students are particularly encouraged to remove all valuables from their accommodations during periods of absence or during college vacations. In the event of damage by fire, water, steam or other causes which render the room or apartment wholly unfit for occupancy, the College reserves the right to reassign the student to alternative college housing accommodations.

8. Damages and Upkeep of Facilities
   a. Each resident is financially responsible for the cost of replacement or repair of any damage to his/her room and its equipment and his/her proportional share of the costs of any damages in the common
areas (i.e., halls, bathrooms, lounges, etc.) of the residence halls. These costs will be assessed to students after reasonable efforts to identify the responsible person(s) have been made. b. Common area damages are not subject to appeal.

c. When two or more residents occupy the same room and responsibility for damages cannot be ascertained, the damage charge will be assessed equally among the residents.
d. Each resident agrees not to modify the room or other part of the building without prior approval of the Director of Residence Life or a designee. This includes shelves, partitions, cable, painting, plumbing, heating, or other structural changes. Similar approval is necessary for alterations to furniture or replacement of College furniture with other items owned by the students.
e. Furniture cannot be removed from student rooms or common areas, nor exchanged with furniture from another student’s room or common area.
f. Storage for personal property, or unwanted room furniture is not provided by the College.
g. Each resident assumes responsibility for the daily care and cleaning of his/her room and its furnishings, for removing waste materials regularly to the specified areas, for recycling of materials into designated recycling containers, and for maintaining acceptable sanitation and safety conditions. Each resident agrees to use all public areas in a careful manner and to help in assuring their cleanliness.
h. Each resident agrees not to duplicate the room keys or share their combination. If the key is lost or duplicated the resident agrees to pay the charge for key and lock core replacement or combination change. If the combination is shared, the resident agrees to pay the charge for a combination change.
i. Residents living in rooms, apartments, suites or other locations, containing private hallways, kitchens and baths are required to clean these areas on a regular basis. Failure to do so may result in charges for additional cleaning, removal from the residence hall and restrictions on future housing assignments.

9. Check-In and Check-Out

a. Each resident must follow the check-in procedures established within each hall. This includes registration, receipt of key(s) or combos, and completion of the Room Inventory Form.
b. Upon vacating the room, the resident must check-out with a staff member according to procedure outlined by staff, including the return of: key(s), completed Room Inventory Form.
c. Report in the student’s absence and waives the student’s rights to appeal the damage charges.
d. Failure to check out of the residence hall following the established procedure waives the student’s right to appeal damages charges and may result in an improper check-out charge of $150.

10. Room Entry and Searches

a. The College respects the privacy of the student and will protect that privacy. In the interest of maintaining an environment that facilitates scholarship and provides for the health, safety, and protection of residents and of their property, it may become necessary at times for the College to enter student rooms. Staff member(s) will not enter a student’s room without the consent of a resident except as follows:
   i. For inspections pertaining to fire, safety and health regulations, for repairs and for routine maintenance
   ii. For residence hall opening and closing inspections
   iii. When there is information that an emergency exists (including but not limited to fire, accidents, sickness, or danger to the health and welfare of the residents)
   iv. When there is information that a College policy is being violated
b. Please refer to The Compass for College policy on room searches.

11. Rules and Regulations

a. Living in a residence hall is a community living experience where all members have certain rights and responsibilities. The Compass defines the standards of behavior expected of all residents. These guidelines are designed to maximize the positive aspects of living in New England College residence halls for all residents. The Compass is available at www.nec.edu under Student Living-> Student Handbook, or by using this link: http://www.nec.edu/wp-content/uploads/2014-15-Student-Handbook_2-27-15-V4-wcover.pdf

Additional Provisions to the Terms and Conditions of the Housing Contract:

1. No alcohol is to be possessed or consumed at any time by person, regardless of age.
2. No overnight guests allowed at any time. The only persons allowed in the residence halls are students approved to be on campus for the summer.

3. Students are expected to take care of any trash in their rooms or common areas and will be expected to bring trash to the campus dumpsters located outside their hall.

4. Students are expected to self-monitor their hallways and report any concerns or violations of policy to Campus Safety at X2323.

5. Be sure to pull the door tightly closed behind you as you enter and leave your building. Each of you will be responsible for the general security of the building. If a door is left propped open, the entire building is vulnerable to intruders. All unauthorized persons in the building should be reported to Safety immediately.

6. Should there be any damages associated with your stay that cannot be identified as to the individual responsible, all students will be billed accordingly.

7. You are not authorized to allow your roommate or other students to enter the building for any reason, including the purpose of moving in their possessions or otherwise “checking in” before an official opening.

8. Anyone violating these expectations or College policies will be removed immediately from the residence hall and appropriate disciplinary action will follow.

In the event there is insufficient demand for the program, Summer Seminar will be canceled. Should that occur, all individuals will receive a full refund of their payment.
Sunday (7/12):
Students arrive on campus by 3:00pm
Registration 3:00-4:00pm
Set up 4:00-5:00pm
Dinner: 5-5:45pm
Meet tutoring staff: 7-9:00pm
**Residential Hall Programming & Overview of Study Skills Course**

Monday (7/13):
Breakfast: 9-9:45am
Part I Class: 10-11:30am
BREAK
Lunch: Noon-12:45
Part II Class: 1-2:30pm
OUTDOOR PROGRAMMING: 2:45-5:00pm
Dinner: 5-5:45pm
Tutoring: 7-10:00pm
**Residential Hall Programming**

Tuesday (7/14):
Breakfast: 9-9:45am
Part I Class: 10-11:30am
BREAK
Lunch: Noon-12:45
Part II Class: 1-2:30pm
BREAK
Study Skills Class: 3-4:30pm
Dinner: 5-5:45pm
Tutoring: 7-9:00pm
**Residential Hall Programming**

Wednesday (7/15):
Breakfast: 9-9:45am
Part I Class: 10-11:30am
BREAK
Lunch: Noon-12:45
Part II Class: 1-2:30pm
OUTDOOR PROGRAMMING: 2:45-5:00pm
Dinner: 5-5:45pm
Dinner: 5-5:45pm
Tutoring: 7-10:00pm

Thursday (7/16):
Part I Class: 10-11:30am
BREAK
Lunch: Noon-12:45
Part II Class: 1-2:30pm
BREAK
Study Skills Class: 3-4:30pm
Dinner: 5-5:45
Outdoor Mock Campsite (Bring back-pack & supplies 6:00pm
**Residential Hall Programming**

Friday (7/17):*
Breakfast: 9-9:45am
Part I Class: 10-11:30am
Overnight White Mountains Camping Trip

Saturday (7/18):*
Overnight White Mountain Camping Trip

Sunday (7/19):
Return to Campus by 4:00pm
Dinner 5-5:45pm
Tutoring: 7-10:00pm

*subject to change
Monday (7/20):
Breakfast: 9-9:45am  
Part I Class: 10-11:30am  
BREAK  
Lunch: Noon-12:45  
Part II Class: 1-2:30pm  
OUTDOOR PROGRAMMING: 2:45-5:00pm  
Dinner: 5-5:45pm  
Tutoring: 7-10:00pm

Tuesday (7/21):
Breakfast: 9-9:45am  
Part I Class: 10-11:30am  
BREAK  
Lunch: Noon-12:45  
Part II Class: 1-2:30pm  
BREAK  
Study Skills Class: 3-4:30pm  
Dinner: 5-5:45pm  
Tutoring: 7-9:00pm  
**Residential Hall Programming**

Wednesday (7/22):
Breakfast: 9-9:45am  
Part I Class: 10-11:30am  
BREAK  
Lunch: Noon-12:45  
Part II Class: 1-2:30pm  
OUTDOOR PROGRAMMING: 2:45-5:00pm  
Dinner: 5-5:45pm  
Tutoring: 7-10:00pm

Thursday (7/23):
Breakfast: 9-9:45am  
Part I Class: 10-11:30am  
BREAK  
Lunch: Noon-12:45  
Part II Class: 1-2:30pm  
BREAK  
Study Skills Class: 3-4:30pm  
Dinner: 5-5:45pm  
Tutoring: 7-9:00pm  
**Residential Hall Programming**

Friday (7/24):*  
Breakfast: 9-9:45am  
Part I Class: 10-11:30am  
(See Attached Pilgrimage Information & Itinerary)

Saturday (7/25):  
New England College Pilgrimage  
(See Attached Information & Itinerary)  
Hibatchi Dinner in Concord: Van departs 6:30pm

Sunday (7/26):  
Brunch: 11-11:45am  
Sunday Outing Options:  
- Hiking Pat’s Peak, van departs from Simon at 1:00pm, returns at 4:00pm.  
- Mall & Movies in Concord, van departs from Simon Center 1:15pm returns at 5:00pm  
Dinner: 5-5:45pm  
Tutoring: 7-10:00pm

*subject to change
### Monday (7/27):
- Breakfast: 9-9:45am
- Part I Class: 10-11:30am
- BREAK
- Lunch: Noon-12:45
- Part II Class: 1-2:30pm
- OUTDOOR PROGRAMMING: 2:45-5:00pm
- Dinner: 5-5:45pm
- Tutoring: 7-10:00pm

### Tuesday (7/28):
- Breakfast: 9-9:45am
- Part I Class: 10-11:30am
- BREAK
- Lunch: Noon-12:45
- Part II Class: 1-2:30pm
- BREAK
- Study Skills Class: 3-4:30pm
- Dinner: 5-5:45pm
- Tutoring: 7-9:00pm

### Residential Hall Programming

### Wednesday (7/29):
- Breakfast: 9-9:45am
- Part I Class: 10-11:30am
- BREAK
- Lunch: Noon-12:45
- Part II Class: 1-2:30pm
- OUTDOOR PROGRAMMING: 2:45-5:00pm
- Dinner: 5-5:45pm
- Tutoring: 7-10:00pm

### Thursday (7/30):
- Breakfast: 9-9:45am
- Part I Class: 10-11:30am
- BREAK
- Lunch: Noon-12:45
- Part II Class: 1-2:30pm
- BREAK
- Study Skills Class: 3-4:30pm
- Dinner: 5-5:45pm
- Tutoring: 7-9:00pm

### Residential Hall Programming

### Friday (7/31):
- Breakfast: 9-9:45am
- Part I Class: 10-11:30am
- Lunch: Noon-12:45
- Cookout! Enjoy outdoor movie, games & fun: 7:00pm-10:00pm

### Saturday (8/1):
- Breakfast: 9-9:45am
- Depart for Sunapee Adventure Park from Simon Center at 10:30am
- Return to campus: 8:00pm

### Sunday (8/2):
- Free Day!
- Shuttle Runs to Concord: Shuttles depart from Simon Center at 1:00pm, picking up and departing back to campus at 5:00pm
- Dinner: 5-5:45pm
- Tutoring: 7-10:00pm

*subject to change*
**New England College**

**SAMPLE: Week 4: Monday, August 3rd - Friday, August 7th**

**Monday (8/3):**
Breakfast: 9-9:45am  
Part I Class: 10-11:30am  
BREAK  
Lunch: Noon-12:45  
Part II Class: 1-2:30pm  
OUTDOOR PROGRAMMING  
Dinner: 5-5:45pm  
Tutoring: 7-10:00pm

**Tuesday (8/4):**
Breakfast: 9-9:45am  
Part I Class: 10-11:30am  
BREAK  
Lunch: Noon-12:45  
Part II Class: 1-2:30pm  
BREAK  
Study Skills Class: 3-4:30pm  
Dinner: 5-5:45pm  
Tutoring: 7-9:00pm

**Residential Hall Programming**

**Wednesday (8/5):**
Breakfast: 9-9:45am  
Part I Class: 10-11:30am  
BREAK  
Lunch: Noon-12:45  
Part II Class: 1-2:30pm  
OUTDOOR PROGRAMMING  
Dinner: 5-5:45pm  
Tutoring: 7-10:00pm

**Thursday (8/6):**
Breakfast: 9-9:45am  
Part I Class: 10-11:30am  
BREAK  
Lunch: Noon-12:45  
Part II Class: 1-2:30pm  
BREAK  
Study Skills Class: 3-4:30pm  
Dinner: 5-5:45pm  
Tutoring: 7-9:00pm  
**Residential Hall Programming**

**Friday (8/7):**
Breakfast: 9-9:45am  
Final Class & Final Reflection: 10-11:30am  
Pack up Room & Check-Out: Noon-3:00pm  
*All residents must be checked-out by 3:00pm.*
Summer Seminar 2015: Study Skills Course Component

Week 1: Sunday, July 12th- Sunday, July 19th

Tuesday, July 14th:
Welcome to Summer Seminar: Discussion on academic experiences in high-school vs. expectations of first class at New England College
Time Management and the College Experience:
- How was your academic course load managed in the past?
- Time management skills & strategies
- Different time management tools
- It’s a balancing act! Managing one course vs. several courses
- Let’s get organized!

Thursday, July 16th:
Making the Most of College Level Reading Part I:
- How to effectively read a text book, strategies for effective comprehension
- Getting through lengthy material in a short amount of time
- Comprehension and the importance of note taking
- Place class in reading groups (one with Jessa, one with Lauren) to work through any material assigned to this point

Week 2: Monday, July 20th- Sunday, July 26th

Tuesday, July 21st:
Making the Most of College Level Reading Part II:
- Follow-up material from Thursday’s class. Discussion on the level of comprehension of material
- Review notes from readings, overview of noting the key components from reading material
- Managing multiple reading assignments at the same time
- Break out into reading groups

Thursday, July 23rd:
Writing and Research at the College Level Part I:
- Beginning stages of writing a paper
- Creditable vs. non-credible sources
- Bring writing assignments to class, begin to workshop papers (writing workshop led by Jessa Heath)

Week 3: Monday, July 27th- Sunday, August 2nd

Tuesday, July 28th:
Study Skills: The Art of Studying for College Exams Part I:
- Effective ways to review notes
- Methods of Studying efficiently
New England College

- Time commitment to study for exams

**Thursday, July 30th:**

*Study Skills: The Art of Studying for College Exams Part II:*
- Resources available for assistance
- Test anxiety and coping skills
- Break into groups for review of material to this point

**Week 4: Monday, August 3rd - Friday, August 7th**

**Tuesday, August 4th:**

*Wrap up and Overview of Skills and Strategies Moving Forward:*
- What skills have you gained from the study skills component?
- Moving forward: Identifying areas of strength vs. challenges
- Overview of all skills learned

**Thursday, August 6th:**

*Congratulations! You made it through the Study Skills Component:*
- Final thoughts, reflections, and questions

*Liberal Arts and Science 4-credit course syllabus will be sent electronically upon receiving your enrollment form.*