



Next Steps Checklist

- You have received the “Welcome to NEC” email. This email is considered your Acceptance Letter.**
- Request a SEVIS record Transfer-Out from Your Current School.**
 - New England College will only accept an active SEVIS. We will not accept a terminated or cancelled SEVIS.
 - Speak with your current DSO as soon as possible, and keep in mind a SEVIS Transfer-Out can take up to 2 weeks to be processed.
 - Your DSO can go into SEVIS and schedule the Transfer Out for a future date. Once your DSO has indicated a release date in SEVIS, New England College can move forward with your enrollment.
 - New England College School Code: BOS214F00408000
 - Deadline for SEVIS record release date: by 4pm EST the Thursday before the program start date.
- Email graduateadmission@nec.edu your U.S. address (if you applied with a foreign address).**

Checklist for after you have transferred your SEVIS:

- Log into your NEC email and your [MyNEC](#) portal**
 - After we see your SEVIS record in our queue, you will receive an email in your personal email account, from graduateadmission@nec.edu with your log in credentials.
 - NEC Faculty and Staff will send important communications exclusively to your NEC email.
 - Contact HelpDesk@NEC.edu for questions.
 - Check email regularly.
- Submit your Covid-19 Vaccine card:** All students are required to show proof of full and complete COVID-19 vaccination.
 - Scan and email your completed COVID-19 vaccine cards to: covid-19update@nec.edu to ensure clearance to begin classes on time. Please include the words “Vaccine Information – Graduate Student” in the subject line of your email.
 - Please note that New England College considers a person to be fully vaccinated if they are two weeks past the required doses of Pfizer or Moderna or Johnson & Johnson vaccine. We will also accept vaccines approved by the World Health Organization.
 - **All questions regarding the New England College COVID-19 vaccine requirement can be directed to the following address: covidresponseteam@nec.edu**
- Log into your NEC email and your [MyNEC](#) portal**
 - After we see your SEVIS record in our queue, you will receive an email in your personal email account, from graduateadmission@nec.edu with your log in credentials.
 - NEC Faculty and Staff will send important communications exclusively to your NEC email.
 - Contact HelpDesk@NEC.edu for questions.

- Check email regularly.

Receive Course Registration

- Academic Advising will register you for your courses. Students cannot register themselves for their first term.
- Academic Advising will send your registration to your nec.edu email account.
- Please contact studentservices_gps@nec.edu with questions.

Pay Your Tuition

- Pay through [MyNEC](#) once you have been registered for classes.
- Payment is due by 4pm EST the Friday before your program starts. **This is a strict deadline; we are unable to make exceptions.**
- Failure to pay by the due date will result in being dropped from classes and the Termination of your SEVIS record.
- Email SFS@nec.edu or call 603-428-2226 with tuition and payment questions. Please allow 24 hours for a response.

Step 6. Ensure the Information is accurate on I-20.

- You will receive an email, to your NEC email account, from International Student Advising with your I-20.

Step 7.

Still have questions? Find more information on the [International Student Orientation](#) webpage

Enjoy the program!