



New England  
College

# Send Your Official Transcript



**nec.edu**

**internationaladmission@nec.edu**

603.428.2252

98 Bridge Street | Henniker, NH 03242

## Executive Master's Programs:

New England College requires official transcripts before being admitted to an executive degree program.

## On-Campus MS Programs:

Submit your official transcripts no later than the end of your first semester of enrollment. Unofficial transcripts can be uploaded into the application portal for admissions review only.

## **Option 1: Directly from your University to New England College**

- Electronic: Ask your university exam or registrar's department to send an official transcript directly to International Admission at [internationaladmission@nec.edu](mailto:internationaladmission@nec.edu).

Your transcript can also come directly from National Clearinghouse or Parchment.

- Hard-copy transcripts are considered "official" when they arrive in an unopened, stamped, official envelope with seal. Please send it to the International Admission Office at:

NEC International Admission  
98 Bridge Street  
Henniker, New Hampshire 03242 USA

## **Option 2: From a NACES member transcript evaluator for international transcripts**

- Order an evaluation directly from a NACES member agency. Please ask them to send it to New England College directly at [internationaladmission@nec.edu](mailto:internationaladmission@nec.edu) or

NEC International Admission  
98 Bridge Street  
Henniker, New Hampshire 03242 USA

*Once official transcripts are submitted, they become property of New England College and may not be returned to the student.*