Please complete this form and fax it to (603) 428-2487 or e-mail as an attachment to lHarmon@nec.edu by the date required in your sanction letter.

Student ID # ___________________ Student Name ______________________________________________________

Day phone ___________________________ e-mail ________________________________

Major ____________________________________ Advisor ______________________________________

**Student Statement** *(required)* The primary reason for my appeal is *(please check)*:

- [ ] Procedural error
- [ ] Health-related concern
- [ ] New information
- [ ] Other

**Please explain** the details of your appeal below. In the statement, provide a detailed account of the reason(s) you did not perform at the level required to avoid suspension. Include any documentation that supports your reason(s). Follow this explanation by elaborating on what you can do to improve your academic performance and achieve success should your appeal be granted. *Submit additional documentation or additional pages, if necessary.*

You can request a hearing in person, or a hearing via telephone conference call. Please check your choice:

1. Hearing in person [ ] Hearing via telephone conference call [ ]
2. If you are requesting a hearing in person, will a member of the College community join you? __________
3. If yes, who? ____________________________________________________________

**Student Signature** ___________________________________________ **Date** __________________________