



New England College

Information Technology Tip Sheet

Computer Network Registration for Internet Access

Before getting started. . .

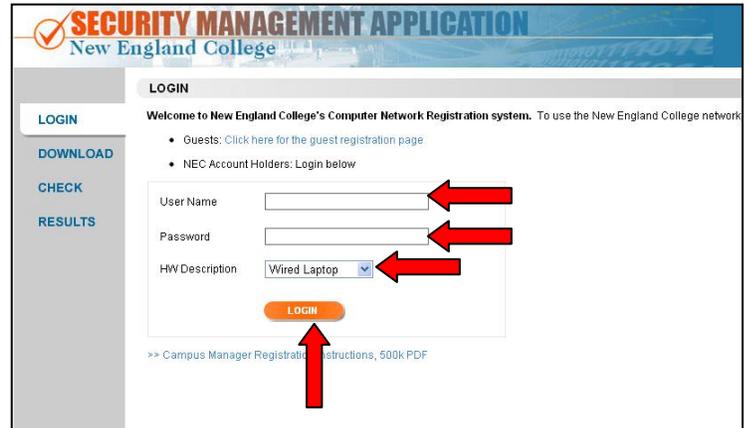
- Updated Anti-Virus and Spyware software is required for a machine to access NEC Network
- Click “**allow**” if your computer’s firewall prompts you at all during this process
- If troubles persist, temporarily disable any firewall that your machine may be running

1. Attempt to go to any website

Note: the New England College website is accessible without registering. As soon as you try another site you will get this screen

Enter your **user name** and **password** (same as your email login - first initial & last name). Select the appropriate description for your computer in the “**HW Description**” field (*see right*)

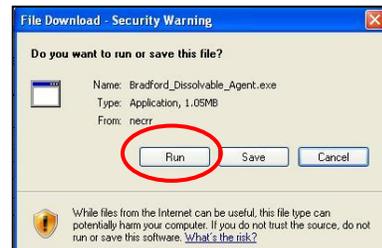
Click “**Login**”



2. You will be prompted with a File Download

Click “**Run**” (*see right*)

You may need to click “**Run**” again if any Windows Security notifications appear



3. The Network Registration Process will scan computer to verify NEC requirements (*see right*)

The scan can take several minutes depending on your system's level of readiness, operating system and processor speed.



... See next page. . .



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4. If you have necessary security software you will be brought to a “**Registration Success**” page (*see right*)

However, if you have outdated anti-virus software or insufficient spyware protection, you will NOT be permitted to access the NEC network (*see step 5 below*)

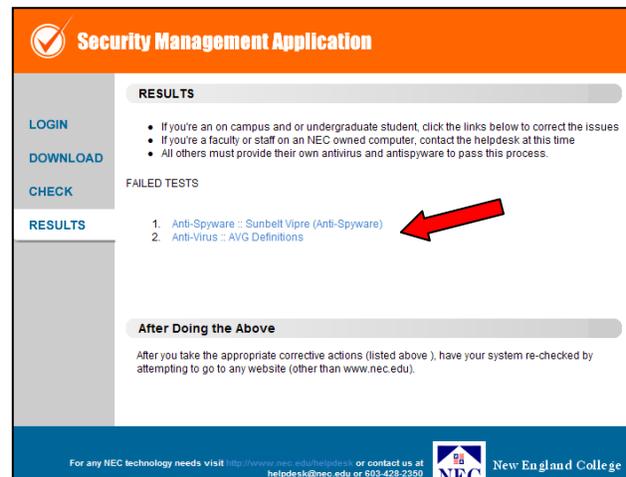
For faculty & staff using an NEC computer – if you do not receive the “Registration Success” contact the NEC Help Desk



5. If you are lacking sufficient security software, then you will see a “**Results**” page (*see right*)

If you are an NEC Student, click the links under “**Failed Tests**” for instructions to resolve the issues using NEC recommended software

After correcting the issues, proceed back to **step 1** for a re-scan of your system. This should be done until you reach the “**Registration Success**” page in **step 4**



After successfully registering, please allow up-to-10 minutes for the system to update and for your computer's connection to reset itself— rebooting your machine can speed up this process.

If you have received the “Registration Success” message but you still cannot access the NEC network, please call the NEC Helpdesk at x2350 or bring your computer to the NEC Help Desk located in the lower level of the library to resolve the issue.